

DATA PRIVACY AND ANTI - BRIBERY & ANTI - CORRUPTION STATEMENT

It is a requirement of all Partners who work with SETTELEN LTD Basel / Switzerland that they accept and commit to comply with our statements on DATA PRIVACY and ANTI - BRIBERY & ANTI - CORRUPTION as per explanation hereafter:

DATA PRIVACY & PROTECTION POLICY

In the normal course of business, you will collect and / or receive various elements of PERSONAL INFORMATION about our customers, as required in order to perform the work on behalf of SETTELEN. This information shall be kept strictly confidential and shall only be collected, used, disclosed and retained by those, which are directly involved in and for the performance of a move. Thereafter all details are securely stored.

See further details on FIDI homepage:

<https://www.fidi.org/quality/faim-coordination-centre-fcc/fcc-compliance-data-privacy-protection-procedure>

ANTI - BRIBERY & ANTI - CORRUPTION

It is hereby accepted and understood that your company undertakes to:

1. Never engage in any form of bribery, either directly or through any third party.
2. Never offer or make an improper payment, or authorise an improper payment (cash or otherwise) to any individual, including any local or foreign official anywhere in the world.
3. Never attempt to induce an individual, or a local or foreign official to act illegally or improperly.
4. Never offer, or accept, money or anything of value, such as gifts, kickbacks or commissions, in connection with the procurement of business or the award of a contract.
5. Never offer or give any gift or token of hospitality to any public employee or government official or representative if there is any expectation or implication for a return favour.
6. Never accept any gift from any business partner if there is any suggestion that a return favour will be expected or implied.
7. Never facilitate payments to obtain a level of service which one would not normally be entitled to.
8. Never disregard or fail to report any indication of improper payments to the appropriate authorities.
9. Never induce or assist another individual to break any applicable law or regulation.

See further details on FIDI homepage:

<https://www.fidi.org/about-fidi/fidis-commitments/anti-bribery-and-anti-corruption-charter>

UNLESS WE HEAR FROM YOU, WE WILL ASSUME YOUR IMPLICIT CONSENT AND COMPLIANCE.